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| John Smith | | |
| Detail-oriented Judicial Law Clerk with over 5 years of experience in legal research, drafting opinions, and supporting judges in various court proceedings. Adept at managing complex case files and ensuring compliance with legal procedures.  **Judicial Law Clerk Jan 2021 –**  Circuit Court of Cook County Chicago, IL   * Conducted legal research and drafted opinions for over 100 cases. * Collaborated with judges to prepare for hearings and trials.   **Judicial Intern Jun 2019 – Dec 2020**  Illinois Supreme Court Chicago, IL   * Assisted justices with legal research and brief preparation. * Reviewed case files and summarized key legal issues.  Juris Doctor Jan 2018 *Chicago Law School**Chicago, IL*  certifications   * Licensed Attorney – Illinois State Bar – 2019 | Contact  (987) 654-3210  john.smith@example.com  Chicago, IL 60601  Legal Research  Drafting Legal Opinions  Case Management  Court Procedures  Client Interaction  Analytical Thinking  Attention to Detail  Time Management  Team Collaboration |