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| Jane Doe | | |
| Summary  Experienced janitor with over five years of experience in various cleaning environments. Known for attention to detail and ability to work independently or as part of a team. Proven track record of maintaining high cleanliness standards and ensuring safety compliance.  Work Experience  **Lead Janitor Mar 2020 – Present**  XYZ Facilities Management Chicago, IL   * Supervised a team of 5 janitors, ensuring all cleaning tasks met company standards and deadlines. * Implemented a new cleaning schedule that increased efficiency by 20%.   **Janitor Jan 2018 – Feb 2020**  ABC Office Cleaning Chicago, IL   * Maintained cleanliness of office spaces, including restrooms, kitchens, and conference rooms, leading to a 30% increase in client satisfaction. * Trained new staff on cleaning protocols and safety procedures.   Education Associate Degree: Facility Management Jan 2017 *City College**Chicago, IL*  certifications   * OSHA Safety Certification – OSHA – 2020 | Contact  (234) 567-8901  jane.doe@email.com  Chicago, IL 60601  Skills  Advanced cleaning procedures  Team leadership  Inventory management  Time optimization  Safety compliance  Customer relations  Detailed reporting  Floor maintenance  Chemical handling  Equipment operation |