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| Jane Smith | | |
| Summary  Skilled maintenance worker with over 5 years of experience in facility maintenance and repair. Proven ability to solve problems quickly and effectively while maintaining high safety standards.  Work Experience  **Maintenance Technician Jun 2019 – Present**  XYZ Corporation Chicago, IL   * Performed preventive maintenance on HVAC systems, reducing downtime by 20%. * Trained new staff on safety protocols and maintenance procedures.   **Facilities Maintenance Worker Mar 2018 – May 2019**  ABC Properties Chicago, IL   * Resolved tenant maintenance requests efficiently, achieving a 95% satisfaction rate. * Managed inventory of maintenance supplies, reducing costs by 10%.   Education Associate of Applied Science: Facilities Management Jan 2018 *City College**Chicago, IL*  certifications   * OSHA 10-Hour Safety Training – OSHA – 2020 | Contact  (234) 567-8901  janesmith@example.com  Chicago, IL 60601  Skills  Plumbing systems  Electrical troubleshooting  Preventive maintenance  Carpentry skills  Grounds maintenance  Inventory management  Customer service  Team collaboration |