|  |
| --- |
| Jane Smith |
| SummarySkilled maintenance worker with over 5 years of experience in facility maintenance and repair. Proven ability to solve problems quickly and effectively while maintaining high safety standards.Work Experience**Maintenance Technician Jun 2019 – Present**XYZ Corporation Chicago, IL* Performed preventive maintenance on HVAC systems, reducing downtime by 20%.
* Trained new staff on safety protocols and maintenance procedures.

**Facilities Maintenance Worker Mar 2018 – May 2019**ABC Properties Chicago, IL* Resolved tenant maintenance requests efficiently, achieving a 95% satisfaction rate.
* Managed inventory of maintenance supplies, reducing costs by 10%.

EducationAssociate of Applied Science: Facilities Management Jan 2018*City College**Chicago, IL*certifications* OSHA 10-Hour Safety Training – OSHA – 2020
 | Contact(234) 567-8901janesmith@example.comChicago, IL 60601SkillsPlumbing systemsElectrical troubleshootingPreventive maintenanceCarpentry skillsGrounds maintenanceInventory managementCustomer serviceTeam collaboration |