|  |  |  |
| --- | --- | --- |
| Jane Doe | | |
| Summary  Enthusiastic and detail-oriented recent graduate seeking an entry-level Retail Associate position. Strong interpersonal skills with a passion for providing excellent customer service and promoting products effectively.  Work Experience  **Sales Associate Jun 2022 – Present**  Fashion Boutique Springfield, IL   * Assisted customers in selecting products, resulting in a 15% increase in sales. * Maintained cleanliness and organization of the sales floor, enhancing the shopping experience.   **Cashier Jan 2021 – May 2022**  Local Grocery Store Springfield, IL   * Processed transactions accurately and efficiently, with a 99% accuracy rate. * Provided friendly customer service, contributing to a positive store environment.   Education Associate of Arts Jan 2022 *Springfield Community College**Springfield, IL* | Contact  (123) 456-7890  janedoe@example.com  Springfield, IL 62701  Skills  Customer Service  Cash Handling  Sales Support  Merchandising  Inventory Management  Point of Sale (POS) Systems  Team Collaboration  Problem Solving |