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| John Doe | | |
| Summary  Dedicated and vigilant entry-level security guard with a keen sense of observation and a commitment to maintaining safety and security. Eager to leverage skills in a challenging environment to ensure the protection of premises and assets.  Work Experience  **Security Guard Jan 2022 – Present**  ABC Security Services Springfield, IL   * Monitored surveillance equipment and conducted regular patrols to ensure safety of premises. * Responded promptly to alarms and incidents, reducing emergency response time by 20%.   **Security Intern Jun 2021 – Dec 2021**  XYZ Mall Springfield, IL   * Assisted in monitoring security systems and maintaining a safe environment for shoppers. * Engaged with customers to provide assistance and resolve conflicts, enhancing customer satisfaction.   Education High School Diploma Jan 2021 *Springfield High School**Springfield, IL*  certifications   * CPR and First Aid Certification – American Red Cross – 2021 | Contact  (123) 456-7890  john.doe@example.com  Springfield, IL 62701  Skills  Surveillance  Customer Service  Conflict Resolution  Report Writing  Access Control  Emergency Response  Patrolling  Communication  Problem Solving  Team Collaboration |